



EMERGENCY FIRE PLAN

APPENDIX E (TPI/Community Users)

Brentside High School is constructed as 2 adjoining blocks, Each of these structures is designed to resist fire for one hour, in that all walls, floors and doors will resist fire for that period.

In the event of an alarm activation in one of the blocks of the school, the school will be evacuated.

During TPI/Community use, in the event of a fire alarm activation, the TPI Kajima staff member will take on the role of MITIE 2 as per points 2.1-2.11 (Actions to be taken in the event of an alarm activation).

Group Leaders should carry out the following actions.

- Ensure that all doors are closed
- turn off gas in Science, kitchen and Food Technology areas: press emergency cut off button
- instruct the group to leave behind all bags and other belongings
- instruct the group not to use mobile phones
- lead the group out of the classroom/sports hall to the nearest Fire Exit and onto the assembly point via the shortest safe route
- ensure that the group remain together
- When at the assembly point, keep order among your group and await further instructions. Such further instructions will come **only** from a member of MITIE staff.